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ROUTING AND TRANSMITTAL SLIP Date

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DDA		
2. ADDA - FYI		7 OCT 1983
3. EO/DDA - FYI		7 OCT 1983
4.		
5. Registry		

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5041-102 **OPTIONAL FORM 41 (Rev. 7-76)**
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SECRET

DDA 83-0054/40
7 October 1983

DDA REGISTRY
FILE: 100-15

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 7 October 1983

1. Progress reports on tasks assigned by DCI/DDCI:

None.

2. Items/events of interest:

25X1 [redacted]

c. The Office of Data Processing (ODP) has directed the contractor for the Decision Support and Information System for Terrorism (DESIST) Project

25X1 [redacted] to perform a special study to assess the impact and feasibility of using SAFE software in the DESIST design.

d. The fiscal year-end closing for the General Accounting System (GAS) and the Financial Resources System (FRS) was accomplished on 2 October. All scheduled processes were completed and critical reports were delivered ahead of the set deadlines. The Office of Finance reported the data base to be in balance.

e. Compensation Division, Office of Finance (OF), using an embryonic "end-use computing" capability, needed only three key strokes on the WANG Alliance system to increase the Language Use Awards (LUA) of 210 Agency employees which resulted from the recent change in LUA entitlements. Under normal circumstances

25X1 [redacted]

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those entitlements would have required the manual preparation of 210 input documents, each requiring seven different items of data/information.

25X1

[redacted]

h. At the request of the Office of Legislative Liaison (OLL), Regulations Control Division, OIS, prepared a copy of the two volumes of field regulations for the House oversight committee. Another copy was prepared for the Senate committee but is being held by OLL until requested. Preparation consisted of assembling the volumes, sterilizing those pages which contained cryptonyms and indicators, and having the pages reproduced by P&PD.

i. On 6 October the preliminary design for the new building was formally presented for approval to the National Capital Planning Commission.

j. On 3 October Chief, Psychiatric Operations Division, Office of Medical Services, conducted a debriefing at the Department of State of

25X1 [redacted] who was a kidnap victim in Lebanon and Iran during the period 19 July 1982 until 10 July 1983.

k. The Office of Personnel (OP) Contract and Allowances Division has received for coordination the formal State Allowance Staff request for Special Incentive Differential (SID). It now appears that two categories of difficult to staff posts will be established, i.e., 15 percent and 10 percent. Agency components have reviewed these lists and concur in the selections. The percentages received are to be graduated by grade level with GS-13 and below receiving the higher percentage and Senior Foreign Service, SES, or SIS not being eligible for the SID. This will be a taxable differential. State tells us that SID implementation will be late November or early December.

l. Deputy Chief, Recruitment Division and the Coordinator for Student Programs, OP, gave telephone interviews to two Newsweek reporters last week as background for this week's cover story on CIA. Although the reporters appeared very interested in the Agency's recruitment procedures and needs, only a brief paragraph was included in the Newsweek article.

25X1

[redacted]

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25X1 [redacted]

25X1 o. An incoming briefcase/package inspection was held at the [redacted] Building on 29 September from 0700 - 0900 hours. No reportable incidents resulted from this inspection.

25X1 [redacted]

3. Significant activities anticipated during the coming week:

25X1 a. The DDA will hold an Office Director Conference [redacted]
25X1 [redacted] from 1400 hours 11 October to approximately 1500 hours on 12 October.

25X1 b. The DDA and representatives of the Office of Communications will be attending a [redacted] audit review at [redacted] on 25X1 Thursday, 13 October.

c. The DDA will address the Tenth Annual Convention of SIGNA (an organization composed of retired CIA security officers) the afternoon of Thursday, 13 October.

25X1 [redacted]

4. Future significant activity:

25X1 The DDA will attend the East Asia Support Officers Conference [redacted]
25X1 [redacted] 24 - 26 October. He will be on this TDY 17 - 30 October and will be
25X1 visiting [redacted]

EO/DDA/ Harry E. Fitzwater

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